



The Arbors at Dogwood Creek

Concrete Pour Preparation Requirements

Introduction: Each contractor or owner completing a project that requires a concrete pour is required to adhere to the concrete pour standards set forth below.

Pre Pour Documentation Requirements: The following information items must be provided to the ACC at least one week prior to the scheduled pour. [Checklist form provided]

- **Date, location [lot and address] and estimated duration of pour:** Due to noise level, equipment set up and pours may begin at 6 am.
- **Names and contact numbers for the following:**
 - Primary contact at the jobsite for person in charge of on site workers
 - Concrete supplier name and supervisor
 - Pumper truck company name and supervisor
 - Finishing crews' supervisor contact number [if used]. Includes strainers, saw cutters, etc. if not these persons are not part of the main crew.
 - Concrete sub name and supervisor
- **Planned location of pump truck if pump truck is to be used:** Includes plan of movement for truck into and out of lot. The right of way cannot be used for access to or from the lot. The right of way cannot be included in the movement of the truck as it moves around the lot to complete the pour.
- **Plan of movement and sequence of concrete trucks into and out of the lot:** Drivers must be aware that while waiting for their turn to unload or while waiting to wash out their truck, their trucks cannot be in the right of way and that access to the lot is via the installed driveway only.
- **Plan of action for notice to workers and trucks that entrance and exit of the Arbors:** Through the South gate only. This gate has a clear span and room to make a safe entry and exit.
- **Parking plan for workers during and after the pour:** Parking in the right of way or in the street is not allowed. Each lot should have enough space to accommodate parking. If the lot does not contain enough parking spaces, workers can park their vehicles at the park and carpool/walk to the pour location.
- **Plan for the concrete truck washout location, and how each truck and the pump truck will access the selected location:** Wash out must take place fully on the lot and not on the right of way or easement.

Once the above information is received and reviewed, a pre pour meeting will be scheduled with designated ACC, MCC or Board members at the site of the pour. This meeting will determine if the submitted plan is adequate or if adjustments need to be completed. The ACC, MCC or Board designee may agree to adjustments needed without review required by the full ACC.

Pre Pour Checklist:

- Date: _____
 - Location: Lot: _____ Address: _____
 - Duration of pour _____
 - Primary contact at the jobsite for person in charge of on site workers
Name: _____ Phone #: _____
 - Concrete supplier name and supervisor
Name: _____ Phone #: _____
Supervisor Name: _____ Phone#: _____
 - Pump truck company name and supervisor
Name: _____ Phone #: _____
Supervisor Name: _____ Phone#: _____
 - Finishing crews' supervisor contact number
Name: _____ Phone #: _____
Supervisor Name: _____ Phone#: _____
 - Concrete sub same and supervisor
Name: _____ Phone #: _____
Supervisor Name: _____ Phone#: _____
 - Attached: Planned location of pump truck, including plan of movement of truck into and out of lot and during pour. _____

 - Attached: Plan of movement and sequence of concrete trucks into and out of the lot. _____

 - Plan of action for notice to workers and trucks that all entrance and exit of the Arbors will be through the south gate only: _____

_____ Workers notified: Date: _____
 - Parking plan for workers during and after the pour _____

 - Attached: Washout Location, and how each truck and the pump truck will access the selected location

- Submitted by: _____ Printed name: _____
Contact Number(s): _____